

September 8, 2009

Ms. Karen Eber Davis
Karen Eber Davis Consulting
Box 15464
Sarasota, FL 34277

Dear Karen,

On behalf of *Project Streamline* and the Grants Managers Network, we are writing to extend our most heartfelt thanks for the wisdom, knowledge, and enthusiasm that you have contributed to the right sizing workgroup over the last year.


The *Project Streamline* workgroups were charged with thinking through practical solutions and guidelines to help grantmakers take action in streamlining their own practices and processes. As a result of your contributions and those of your colleagues, the workgroups have produced guidelines, tools, and resources that will become part of *Project Streamline's* upcoming "Guide to Streamlining," which will be released in sections, by Project Streamline principle, beginning this month. The Guide will be released as an on-line tool so that we can add to and update it as our streamlining knowledge grows.


We anticipate that this Guide will address many specific questions about streamlining and will lead to additional progress in reducing the burden that application and reporting practices can place on grantseekers. Because the workgroups comprised grantmakers of all shapes and sizes as well as nonprofit representatives, the tools will have broad applicability and relevance. The tools will continue to be refined as they are tested, used, and commented upon.

We know that participating in the workgroup involved a substantial commitment, and we are extremely grateful for the generous contribution of time, expertise, and brainpower from your already full schedule. The products will be much stronger and more useful as a result of your involvement.

We will be sure to keep you in the loop as the Guide is developed and finalized. Please do not hesitate to contact us with any comments, questions, or suggestions going forward.

Sincerely yours,


Michelle Greanias
Executive Director


Richard Toth
Chair, Project Streamline